

Event Sanctioning Policy

Version 1.8 / Last Amended 9/14/2016

I. NAIGC's Power to Sanction Events - NAIGC—as an organization to promote collegiate and adult club gymnastics in the United States—is responsible for the granting of sanctions for its events. Upon application under Section II. of this policy or on its own motion, **NAIGC may issue a sanction for any domestic competition, exhibition, instructional clinic, or similar NAIGC event in which its members participate.**

II. Procedure to Request a Sanction

- A. Any event host in good standing with NAIGC may request a sanction by completing and submitting the Sanction Request form.
- B. **There is no cost to apply for a sanction.**
- C. **All Sanction Request Forms must be sent thirty (30) days before the start of the sanctioned event ("Event") and must include the Event's anticipated schedule.**
- D. Upon receipt of the Sanction Request Form, **NAIGC's Event Management Committee shall decide, by majority vote, whether to approve a sanction for the Event.** The decision of the Event Management Committee shall be final.
- E. **If the application for sanction is denied, the Event Management Committee Chair will, in writing, notify the Meet Director and/or Hosting Organization and will briefly explain the reason for the denial.**
- F. If the application for sanction is granted, the Event Management Committee Chair will:
 - 1. Issue a sanction number for the Event in the format YEAR-STATE-### (e.g., 2010-VA-001);
 - 2. Notify, in writing, the Meet Director and/or Hosting Organization of the approval of sanction;
 - 3. Forward a Certificate of Sanction to the Meet Director and/or Hosting Organization; and
 - 4. Forward a copy of this policy to the Meet Director and/or Hosting Organization.

III. Benefits Created by the Sanctioning of an Event

- A. **Benefits to Participants.** Except as otherwise specified by NAIGC, all participants at the Event:
 - 1. **Shall be judged fairly**—without being discriminated against on the basis of race, gender, age, religion, sexual orientation, or national origin—and **according to the applicable NAIGC Men's Judging Rules and Women's Judging Rules** in force at the time of the Event; and
 - 2. **Shall have reasonable access to equipment and matting** for their participation at the Event **as outlined in the NAIGC Safety & Equipment Standards.**
- B. **Benefits to Meet Director and/or Hosting Organization.** Except as otherwise specified by NAIGC, the Meet Director and/or Hosting Organization:
 - 1. May have the **Event reasonably advertised and promoted through the NAIGC website, e-mail listserv, and other existing NAIGC resources;**

2. Will have access to NAIGC’s web-based event registration and score-reporting system;
3. **May have a member of the Board of Directors or its designee(s) be present** at the Event to administer and run NAIGC’s proprietary scoring and display system as long as NAIGC determines that such an arrangement is cost-effective; and
4. **May formally use and associate NAIGC’s nationally-recognized brand and official logo with the Event to secure sponsorship or fundraising for the Event**, to advertise the Event, or for other appropriate publicity purposes, subject to any restrictions imposed by the Board of Directors or the Event Management Committee.

IV. Obligations Created by the Sanctioning of an Event

A. **Obligations of All Participants.** Except as otherwise specified by NAIGC, all participants at an Event:

1. **Must understand and comply with all NAIGC Rules and Policies**, including but not limited to the Safety and Equipment Standards, Men’s Judging Rules, Women’s Judging Rules, and Code of Conduct;
2. **Must complete NAIGC liability and publicity waivers** before participating in the Event;
3. **If injured** at the Event (regardless of whether the injury is treated at the Event), **must ensure that an NAIGC Injury Report Form is completed within one week** of the end of the Event and must fully cooperate with the Meet Director and/or Hosting Organization, and NAIGC, to ensure that all information on the Injury Report Form is accurate; and
4. **Agrees that each participant is responsible for his or her own safety** while participating in the Event and agrees that NAIGC is not responsible or otherwise liable except where NAIGC has directly caused, with subjectively reckless or purposeful intent, the participant’s injury.

B. **Obligations of Meet Director and/or Hosting Organization.** Except as otherwise specified by NAIGC, the Meet Director and/or Hosting Organization:

1. Must **publicly post the Certificate of Sanction** during the Event;
2. Must report any changes to the original Sanction Request Form in writing to NAIGC at least ten (10) days prior to the Event;
3. Must **require each participant to sign NAIGC liability and publicity waivers** before participating in the Event;
4. Must **ensure that all judges have current NGJA or NAWGJ certification** at the appropriate level;
5. Must **fully and solely assume responsibility for ensuring compliance with all NAIGC Rules and Policies** at the Event—including but not limited to the Safety and Equipment Standards, Men’s Judging Rules, Women’s Judging Rules, and Code of Conduct;
6. Must ensure that all equipment specifications are correct, ensure all equipment is properly installed, and provide reasonable access to appropriate safety equipment and matting for all participants in the Event;

7. Must indicate NAIGC's endorsement of the Event by **including the official logo of NAIGC prominently displayed on advertising materials** in conjunction with the Event, if any, where:
 - a) "Prominently" means "no smaller than the logo of the Hosting Organization," and
 - b) "Displayed" means "on all event-related advertisements and promotions, if any, that occur after the notification of approval for sanction";
 8. Within one week after the date of the Event, must **notify NAIGC, in writing, of all violations of NAIGC Rules and Policies**— including but not limited to violations of the Safety and Equipment Standards, Men's Judging Rules, Women's Judging Rules, or Code of Conduct—related to the hosting of the Event, and provide further information about any such violation upon request by NAIGC; and
 9. Within one week after the date of the Event, **provide NAIGC with an accurate and complete NAIGC Injury Report Form for each and every injury** that occurs at the Event (regardless of whether the injury was treated at the event).
- V. Violations of Sanction - If the Meet Director, Hosting Organization, and/or anyone participating in the Event fails to follow any of the NAIGC Rules and Policies, NAIGC may, at its discretion, take **disciplinary action** against the offending individual(s) and/or organization(s) pursuant to the procedures outlined in the Code of Conduct.
- VI. Modifications to This Policy - **The Event Management Committee Chair may waive, add to, or otherwise modify any of the requirements or procedures in this policy on a case-by-case basis** as needed to further the purposes of the sanctioning program.